



Rotary Nor'Wester

Established 1977

How to Propose a NEW MEMBER – It's as easy as 1 – 2 – 3

Contribute to your club's membership by bringing in qualified business and professional leaders who are interested in and committed to advancing the mission of Rotary. Together with your fellow Rotarians, you can help your club fully represent your community's business and professional life.

Use the attached form to propose a new member. You'll be strengthening your club and ensuring its growth and longevity.

Do it today!

STEP 1

ENGAGE WITH YOUR COMMUNITY

Proposing new members is essential to achieving Rotary's goals of providing community and international service. As a Rotarian, one of your primary responsibilities is to help identify and propose new members. **Consider the following approaches for finding future Rotarians:**

- Wear your Rotary pin to initiate conversations about your involvement with Rotary.
- Share stories of exciting club projects with colleagues, friends, and acquaintances.
- Invite friends, co-workers, and colleagues to join you at your weekly Rotary meeting.
- Offer an information brochure that outlines our club's history and highlights recent service projects and social events.
- Ask potential members to become involved with a club activity or service project.
- Encourage prospective members to tour the RI Web site, view membership videos, and complete a Prospective Member Form (www.rotary.org/membershipreferral).

Visit www.rotary.org for the latest news, videos, and membership development materials.

STEP 2

COMPLETE YOUR PAPERWORK

Once a prospective member demonstrates an interest in membership:

- Complete Part A of the Membership Proposal Form, and return the form to your club secretary for submission to the club's board of directors.

Remember: Do not inform the prospective member of the proposal until after the board approves it.

- Wait for the club secretary to notify you of the board's decision, which should come within 30 days of the submission.



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*Note: If the board does **not** approve the candidate, please talk to our club secretary or board for next steps.*

After your club board approves the candidate:

- Arrange an information session for the proposed member, or have the club arrange one.
- Ask the proposed member to complete and sign Part B of the proposal form. Return the form to the club secretary.
- The club secretary will publish the proposed member's name and classification to the club. The Rotary Club Bylaws allow seven days for club members to consider and file objections, if any.
- If no objections are received, the club secretary will invite the proposed to join the club. The proposed member pays the admission fee and becomes a Rotarian.
- The club secretary reports the new member to Rotary International

For information on membership qualifications, see the Manual of Procedure (035-EN), RI Constitution Article 5, RI Bylaws Article 4, and Standard Rotary Club Constitution Articles 7 and 8. All are available at www.rotary.org.



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Membership Proposal Form

Part A (to be completed by proposer and returned to the club secretary)

I propose:

Full name: _____

Business Name: _____

Business Address: _____

Home Address: _____

Telephone Residence: _____ Fax _____

Business: _____

Cellular: _____

Preferred e-mail address: Residence Business

Position held in firm/business: _____

Proposed classification: _____

If rejoining or a former Rotarian, list most recent club information:

Previous club name: _____

Dates: _____
From To

Recent Rotarian (one year or less): Yes No

Activities that would enhance consideration as a Rotarian:



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Proposer's Signature

Date

Part B (to be completed by proposed member *after* board approval)

I hereby certify that I am qualified for active membership by my current or former status as a business, professional, or community leader, or as a Rotary Foundation alumnus/a, and by having a place of business or residence within the club's locality or surrounding area.

I understand that, if accepted for membership, it will be my duty to exemplify the Object of Rotary in all my daily contacts and activities and to abide by the constitutional documents of Rotary International and the club. I agree to pay any admission fees required by the club and to pay annual dues in accordance with the club bylaws. I hereby give permission to the club to publish my name and proposed classification, if applicable, to its membership.

Proposed Member's Signature

Date